

**NOTICE OF PUBLIC MEETING OF
Baton Rouge North Economic Development District (BRNEDD)**

NOTICE IS HEREBY GIVEN that a meeting of the appointed commissioner of the Baton Rouge North Economic Development District (**BRNEDD**) (**Board Meeting**) will be held on

**Thursday, July 10, 2025, at 8:00 A.M., (“Board Meeting”)
at the Exxon Mobil North Community Center
5955 Scenic Highway
Baton Rouge, LA 70805**

Regular Board Meeting agendas and the items to be discussed are attached hereto.

[CONTINUED ON FOLLOWING PAGE]

**AGENDA FOR MEETING OF
BATON ROUGE NORTH ECONOMIC DEVELOPMENT DISTRICT
("Board of Commissioners ")**

Date: Thursday, July 10, 2025

Location: Exxon Mobil North Community Center
5955 Scenic Highway
Baton Rouge, LA 70805

Time: 8:00 A.M. – 9:00 A.M.

Chairperson: Dr. Eugene Johnson, Board President

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Action Item: Call to order, Prayer and Welcome by Board President, Chairperson

Action Item: Board's receipt of Certification of Posting of Public Notice and Chairperson's determination of the number of Committee Members present in person by roll call, and the number of votes necessary to constitute a majority.

Action Item: Approval of Board Minutes from December 23, 2024.

Action Item: Consideration and formal action regarding the nomination and election of individuals to serve as Vice President and Secretary of the Board of Commissioners of the Baton Rouge North Economic Development District, pursuant to the governing bylaws and in accordance with the procedures set forth in Robert's Rules of Order.

Action Item: Discussion and acceptance of the approval of the 2024 Internal Review draft for submission to the Louisiana Internal Audit on/by June 30, 2025.

Action Item: Reporting and accepting the approval of the financial statements for December 2024 through May 2025 by the finance committee's recommendation and Mr. Melvin Davis, Board CPA.

Action Item: Discussion and approval of the 2025 Annual Budget to ensure compliance with the Louisiana Local Government Budget Act (La. R.S. 39:1305 and 1306), which requires adoption of the annual budget by June 30 of each year. The proposed budget was made available for public inspection on December 23, 2024, and has remained posted on the BRNEDD website in accordance with the Louisiana Open Meetings Law (La. R.S. 42:19) by accepting the approval of the finance committee.

Discussion Item: **2025 Budget Amendment Review & 2026 Budget Planning Schedule**
Discussion regarding scheduling Finance Committee meetings to review amendments to the 2025 budget (approved post-June 30, 2025), initiate the 2026 budget development process, and set target dates for:

- **Finance Committee review of 2026 budget draft** – October 2025
- **Board meeting to submit proposed 2026 budget for public inspection** – November 2025
- **Board adoption of the 2026 budget** – December 2025

Discussion Item: Report by Executive Director, April Hawthorne.

- a) Build Baton Rouge Engagement Letter
- b) Delta Regional Authority Workforce Program Manager position
- c) Grow North Baton Rouge Business Initiative Second Cohort will begin in September for 8 weeks.

Action Item: Accept and approval of the Finance Committee's recommendation to authorize the Executive Director to execute a professional services contract for the Delta Regional Authority Workforce Development Program Manager position.

Discussion Item: Consideration of Old Business

- a.) Next regular schedule board meeting.

Discussion Item: Consideration of New Business

- a.) **Discussion Item:** Inactive Board Member Policy
Pursuant to La. R.S. 33:2740.67(C)(7), as amended by Act 389 of 2023 (SB 136, effective June 14, 2023), the board is authorized to adopt procedures for the removal of inactive members. The board will discuss proposed updates to the BRNEDD Bylaws and a new Governance Policy establishing criteria and processes for identifying and removing inactive board members.

Action Item: Direct the Executive Director to incorporate board feedback and bring back a final version of the revised bylaws and governance policy for formal adoption at the next board meeting.

- b.) **Discussion Item:** Executive Director Contract Review
Board discussion regarding the Executive Director's current contract and potential next steps.
- c.) **Discussion Item: Board Retreat & Strategic Planning Session**
Discussion on scheduling a Board Retreat/Training to review roles and responsibilities and engage in strategic planning for BRNEDD's priorities and long-term goals.

Discussion Item: Public Comment

Action Item: Approval of Adjournment