July 12, 2018 6:00PM Meeting Agenda  LSU Urgent Care Center 5439 Airline Hwy

1. Call to Order
2. Roll Call
3. Invocation
4. Pledge of Allegiance
5. Motion to Approve the Minutes for the June 7, 2018 Meeting*
6. Recognitions
7. Consent Agenda
   NONE

UNFINISHED BUSINESS:

8. Strategic Plan Retreat:
   a. Agenda
   b. Mission Statement vs. Vision Statement
   c. Proposed Criteria and Breakout Session Chairpersons Selection
   d. Motion to Publish Strategic Plan Initial Draft*

9. Zoo Economic Impact Study Next Steps
   Memorandum of Understanding: Strategic Planning the Improved Zoo
   a. Task Force on Recreation and Park Commission Policies
   b. Motion to Approve Appointment to the Task Force*

10. Finance Committee Report and/or Recommendations
    Correction of May Financial Summary
    Review of June Financial Summary

11. Personnel Committee Report and/or Recommendations
    NONE

12. Executive Committee Report and/or Recommendations
    a. Motion to Approve Directors and Officers/E &O Insurance for the Board
       Members and Staff*
    b. Motion to Fill Vacant Board Member Seat*
       Developer Brian La Fleur
    c. Motion to Extend Existing Contracts (Deferred until September 6, 2018)

13. Program Committee Report and/or Recommendations
    NONE

NEW BUSINESS:
14. Staff Report
15. Public Comment Period**
16. Announcements
17. Adjournment

* Public Comment shall be after a seconded motion of an item and the discussion by the Board. Comments shall be limited to 3 minutes per person. (Section 8.3 & 4)
** Each member of the public shall be limited to 3 minutes. Total period for the general public shall be limited to 30 minutes (Section 8.5)
1. **Opening of Meeting/Call to Order** - Chairman Ronald Smith called to order the Baton Rouge North Economic Development District monthly meeting. The meeting convened around 6:08 pm on June 7, 2018, at the LSU Urgent Care Center at 5439 Airline Highway in Baton Rouge, Louisiana.

2. **Roll Call** - Chairman Smith conducted roll call and the following Commissioners were present: Smith, Barrow, Harper, Scott, Davis, Gilmore, Pope, Mims, Cargile Absentees were: Chambers, Pizzolato

   Staff Present: Woodrow Muhammad
   Volunteer Staff Present: Attorney Mark Thuomon, Lolethia Turnipseed-Cotton

3. **Invocation** - Chairman Smith

4. **Pledge of Allegiance**

5. **Approval of May 3, 2018, Meeting Minutes**

   Motion to Approve: Gilmore  
   Second: Davis  
   Vote: All in Favor, No Opposition

6. **Recognitions**

   None

7. **Consent Agenda**

   NONE

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8. **Strategic Plan Retreat**

   Woodrow Muhammad provided the proposed plan of action for the Strategic Plan. He began by providing background which included the Strategic Planning process to date. He stated that he introduced the template or framework for the Strategic Plan that was approved by the Board earlier this year. He stated that the Staff identified partners that contributed some language to the draft. In addition, content was extrapolated from various plans within or that affect the District such as Baton Rouge Area Chamber’s Strategic Plan and the Economic Element of the Comprehensive Plan for the Parish. Per the Chair’s request the Commission was polled, and the majority agreed to schedule the retreat for Saturday, July 28 between 8:AM –12 PM. Chairman Ron Smith mentioned that he requested prior to this evening’s meeting from each Board member their understanding of what economic development is and where we should start. Chairman Smith stated that he was amazed with the varied answers that he received to date. He emphasized that he wants to solidify those two answers at the retreat. Mr. Muhammad stated that the working draft has been submitted to the Board for review and comment for the past 2 months. He introduced the Dean of Southern University’s College of Business, Donald Andrews and his support staff that will help us prioritize and finalize the current draft. In addition, the College of Business is sponsoring a facilitator, Janyce Fadden, Director of Strategic Engagement at the University of North Alabama. Mr. Muhammad stated that she will be assisting us with prioritizing the action items and/or goals. He stated and as was provided in the packet; she is a
subscriber of the ‘strategic doing concept’ which will come later with identified strategic partners. He laid out the key dates going forward as follows: on Tuesday, June 12 there will be a Staff meeting with Ms. Fadden and the College of Business Staff to begin the prioritization process; between June 12 and around the July 8 the Staff with Ms. Fadden and the College of Business staff will fine tune the draft and the prioritization. At the regular July 12 Board meeting the Staff will provide a draft retreat agenda with proposed criteria to prioritize goals and/or action items. On July 27, the Staff will meet with Ms. Fadden and the College of Business support staff to prepare for the July 28 retreat. The initial draft will be posted to the web for public comment between July 12 and August 2 regular board meeting. Mr. Muhammad stated that he hopes that the Board will adopt the Strategic Plan at the August 2, 2018 board meeting. A few Commissioners expressed their desire to attend the initial June 12 meeting. Another retreat with our stakeholders to implement the ‘strategic doing concept’ will be schedule after August.

9. **Zoo Economic Impact Study Next Steps**

Memorandum of Understanding: Strategic Planning the Improved Zoo. *(Deferred)*

Mr. Muhammad provided a limited update and shared an informational as provided by Becky Bond and an ad-hoc committee that is comprised of Mr. Muhammad and Keep the Zoo at Greenwood Park Committee. He stated that a task force is being created that comprises of representatives from all the municipalities within the Parish. Chairman Smith questioned whether or not BREC is seeking to regain accreditation. Commissioner Gilmore stated that a tax may be ideal and timely to solve the budget issue to improve the Zoo.

10. **Finance Committee Report and/or Recommendations**

   a. **Motion to Approve Annual Budget**

   Treasurer Dr. Leroy Davis explained the 2018 Budget is a financial guide for the organization and explained that it is not a static document and can be amended at any time. Woodrow Muhammad confirmed that is has been published for the required 10 days. Treasurer Davis summarized each page of the budget. Mr. Muhammad clarified some points such as the policy initiatives or economic development activities are where the budget ties into the strategic plan and that legislative expenditures are related to Board Member training and travel.

   **A Motion was made to approve the 2018 budget for introduction and public inspection:**

   **Motion:** Barrow  
   **Second:** Pope  
   **Vote:** 8 in Favor, 1 Abstention Mims

b. **Review of May Financial Summary** - Commissioner Davis gave the May 2018 Financial Summary. *(See attached summary)*
11. **Personnel Committee Report and/or Recommendations**

   **Hiring Update of Two Positions**
   Recommendation and Report was submitted in writing regarding the process to hire the Executive Director. Attorney Mark Thurmon wanted clarity on the purpose of going into the executive session. Vice Chairwoman Dr. Jackie Mims explained that personnel issues are being discussed.

   **A Motion to go into Executive Session:**
   
   **Motion:** Mims  
   **Second:** Cosey  
   **Vote:** All in Favor, No Opposition

12. **Executive Committee Report and/or Recommendations**

   a. **Motion to Extend Existing Contracts**

   **Motion to Extend Contracts** Move to delay the hiring of an Executive Director for up to 90 days and grant the Chairman approval to extend the existing contract in monthly increments, but not to exceed 90 days extension without the Board’s approval.

   **Motion:** Pope  
   **Second:** Davis  
   **Vote:** All in Favor, No Opposition

   b. **Motion to Approve Directors an E & O Insurance for the Board Members and Staff (Deferred)**

   Chairman Smith explained that Directors and Officers/Errors and Omissions Insurance will allow Commissioners and Staff some liability coverage in the unfortunate event that a lawsuit is filed against them. He stated that he is still receiving quotes.

   c. **Motion to Fill Vacant Board Member Seat. (Deferred)**

13. **Program Committee Report and/or Recommendations**

   **NONE**

**NEW BUSINESS**

14. **Staff Report**

   **NONE**

15. **Public Comment Period**

   There were no Public Comments.

16. **Announcements**

17. Adjournment
The meeting adjourned around 8:40 PM.

Chairman or His Designee

Date
July 28, 2018 8:00AM STRATEGIC PLAN RETREAT Meeting Agenda

SU Campus T.T. Allain Room 313

1. Call to Order
2. Roll Call
3. Invocation
4. Pledge of Allegiance
5. 8:10 Opening Remarks: Chairman Ronald Smith
6. 8:15 Introduction to the Strategic Planning Process and Preview of the Draft Vision Statement: Staff
7. 8:30 Introduction to Facilitator: Janyce Fadden
   Introduction to Prioritization Criteria or Rubrics: Janyce Fadden
8. 9:00 Breakout Sessions:
   a. Goal 1 Business Activity
      Chairperson _____________________________________
   b. Goal 2 Jobs
      Chairperson _____________________________________
   c. Goal 3 Income
      Chairperson _____________________________________
   d. Goal 4 Wealth
      Chairperson _____________________________________
   e. Goal 5 Quality of Life
      Chairperson _____________________________________
9. 10:30 -10:45 Break
10. 10:45 -11:30 Reconvene from Breakout Session Reporting and Group Discussion
11. 11:30 -11:45 Motion to Approve Vision Statement*
12. 11:45– 12:00 Next Steps and Adjournment

* Public Comment shall be after a seconded motion of an item and the discussion by the Board. Comments shall be limited to 3 minutes per person. (Section 8.3 & 4)
** Each member of the public shall be limited to 3 minutes. Total period for the general public shall be limited to 30 minutes (Section 8.5)
<table>
<thead>
<tr>
<th><strong>Mission Statement</strong></th>
<th><strong>Vision Statement</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>About</strong></td>
<td>A Mission Statement talks about HOW you will get to where you want to be. Defines the purpose and primary objectives related to your customer needs and team values.</td>
</tr>
<tr>
<td><strong>Answers</strong></td>
<td>It answers the question, “What do we do? What makes us different?”</td>
</tr>
<tr>
<td><strong>Time</strong></td>
<td>A mission statement talks about the present leading to its future</td>
</tr>
<tr>
<td><strong>Function</strong></td>
<td>It lists the broad goals for which the organization is formed. Its prime function is internal; to define the key measure or measures of the organization's success and its prime audience is the leadership, team and stakeholders.</td>
</tr>
<tr>
<td></td>
<td>A vision statement talks about your future.</td>
</tr>
</tbody>
</table>

The mission of the Baton Rouge North Economic Development District is to develop the area included within the District in order to provide for substantial economic activity and employment opportunities. In accomplishing the District’s mission, the Board may design and implement sustainable innovative solutions that drive investment, create jobs, strategically advance the economic base, and improve the quality of life within the District through public and private sector collaborations.

Our vision is for Baton Rouge North Economic Development District to become a thriving business community with quality neighborhoods. (DRAFT)

Source: www.diffen.com
<table>
<thead>
<tr>
<th>Objectives</th>
<th>Action Items</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Attract, recruit, retain, and enhance investment and businesses that create new jobs.</strong></td>
<td></td>
</tr>
<tr>
<td>1.1.1 Objective: BRNEDD should understand our business location profile which identifies our area's strengths and weaknesses according to commonly used corporate site selection criteria.</td>
<td>1.1.1 Action Item: BRNEDD should research site selection criteria that compliments the strengths of the District and understand and ameliorate our weaknesses.</td>
</tr>
<tr>
<td>1.2 Objective: BRNEDD should facilitate land suitable for industrial development near the airport access to major interstate corridors. BRNEDD should be considered in the Certified Sites Program offered by the office of Louisiana Economic Development.</td>
<td>1.2.1 Action Item: BRNEDD should through a GIS suitability analysis identify sites for new development and consideration for the Certified Sites Program.</td>
</tr>
<tr>
<td>1.3.1 Objective: BRNEDD should advise the land use policies that influence economic development.</td>
<td>1.3.1 Action Item: BRNEDD should provide the land use plan for the BRNEDD to</td>
</tr>
<tr>
<td>1.2.2 Action Plan: BRNEDD aligning with the supporting agencies should research existing land use regulations that may hinder economic development by increasing time and/or costs.</td>
<td>1.2.2 Action Plan: BRNEDD should assist in identifying in the Unified Development Code existing provisions that are burdensome to economic development.</td>
</tr>
<tr>
<td>1.2.3 Action Plan: BRNEDD should assist in the creation of a logistics development code.</td>
<td>1.2.3 Action Plan: BRNEDD should assist in the identification of business that the logistics code may apply.</td>
</tr>
<tr>
<td>1.4 Objective: Work with area developers to identify and create public and private redevelopment projects that promote economic development in the District.</td>
<td>1.4.1 Action Item: BRNEDD should develop criteria or research areas that may provide the greatest return on investment that have the most incentives that may be considered starting points or adaptable areas.</td>
</tr>
<tr>
<td>1.5 Objective: BRNEDD should leverage public-private partnerships to leverage funding, the assets and expertise to create jobs, attract businesses, and other revitalization efforts.</td>
<td>1.5.1 Action Item: BRNEDD should create an action plan to engage public and private organizations to cultivate an entrepreneurial ecosystem for small business, innovation, and entrepreneurship within the District.</td>
</tr>
<tr>
<td>1.5.2 Action Item: BRNEDD in partnership with Southern University EDA Center for Economic Development and Entrepreneurship, Small Business Development Center, the North Baton Rouge Chamber of Commerce and Louisiana Department of Economic Development (LED) organize and provide programs and services to assist the, retired, laid-off and young residents of the District in becoming successful entrepreneurs.</td>
<td></td>
</tr>
<tr>
<td>1.6 Objective: BRNEDD as a public entity should identify private partners and projects that act as catalysts for local and social infrastructure.</td>
<td>1.6.1 Action Plan: BRNEDD should create an action plan to engage public and private organizations to cultivate an entrepreneurial ecosystem for small business, innovation, and entrepreneurship within the District.</td>
</tr>
<tr>
<td>1.6.2a Action Item: Comprehensive assessments and support of community assets and systems.</td>
<td>1.6.2b Action Item: Strategic Planning Sessions identify areas of growth, opportunity, and improvement, and;</td>
</tr>
<tr>
<td>1.6.2c Action Item: Development of implementation strategies and specific action plans for each area of improvement and growth.</td>
<td></td>
</tr>
<tr>
<td>1.7 Objective: Partner with Southern University Center for Economic Development and Entrepreneurship Baton Rouge Chamber of Commerce, Small Business Development Center and other agencies to accelerate innovation and entrepreneurship and provide support for smaller local businesses.</td>
<td>1.7.1 Action Item: BRNEDD should create the program to monitor the regional entrepreneurial ecosystem and how it impacts the businesses within the District.</td>
</tr>
<tr>
<td>1.7.2 Action Item: BRNEDD should create a program to incubate and accelerate innovation and entrepreneurship and provide support for smaller local businesses.</td>
<td>1.7.2 Action Item: BRNEDD should create an action center for startups and existing businesses looking to expand within North Baton Rouge.</td>
</tr>
<tr>
<td>1.7.3 Action Item: BRNEDD should assist in identifying in the Unified Development Code existing provisions that are burdensome to economic development.</td>
<td>1.7.3 Action Item: BRNEDD should promote awareness of existing businesses to Baton Rouge residents.</td>
</tr>
<tr>
<td>1.7.4 Action Item: BRNEDD should act as a resource center for startups and existing businesses looking to expand within North Baton Rouge.</td>
<td>1.7.4 Action Item: BRNEDD should create a data base of lending institutions willing to expand capital across the District.</td>
</tr>
<tr>
<td>1.8.1 Action Plan: The BRNEDD should develop a subcommittee of the Program Committee of the Board which will meet regularly to help the BRNEDD and other capital programs to the standard needs of the District.</td>
<td>1.8.1.2b Action Item: BRNEDD should work with other community partners to develop new programs and public and private organizations to cultivate an entrepreneurial ecosystem for small business, innovation, and entrepreneurship within the District.</td>
</tr>
<tr>
<td>1.8.2 Action Plan: The BRNEDD should develop a subcommittee of the Program Committee of the Board which will meet regularly to help the BRNEDD and other capital programs to the standard needs of the District.</td>
<td></td>
</tr>
<tr>
<td>1.8.2.1 Action Item: BRNEDD should identify and develop catalysts that are willing to be a source of funds for entrepreneurs existing and startup capital.</td>
<td></td>
</tr>
<tr>
<td>1.8.2b Action Item: Work with other community partners to develop new programs and public and private organizations to cultivate an entrepreneurial ecosystem for small business, innovation, and entrepreneurship within the District.</td>
<td></td>
</tr>
<tr>
<td>2.1 Objective: Partner with local financial institutions that are willing to be a source of funds for entrepreneurs existing and startup capital.</td>
<td>2.1.1 Action Item: BRNEDD should partner with local businesses and public organizations to establish a robust summer program for 9-12th grade students.</td>
</tr>
<tr>
<td>2.1.2 Action Plan: BRNEDD should partner with local businesses and public organizations to establish a robust summer program for 9-12th grade students.</td>
<td></td>
</tr>
<tr>
<td>2.2 Objective: Partner with Southern University and A&amp;M College, Southern University Laboratory School and other area schools to establish a long-term collaborative program for improving education and workforce training programs in the District.</td>
<td>2.2.1 Action Item: BRNEDD should partner with local businesses and public organizations to establish a robust summer program for 9-12th grade students.</td>
</tr>
<tr>
<td>2.2.2 Action Plan: BRNEDD should partner with local businesses and public organizations to establish a robust summer program for 9-12th grade students.</td>
<td>2.2.2 Action Plan: BRNEDD should partner with local businesses and public organizations to establish a robust summer program for 9-12th grade students.</td>
</tr>
<tr>
<td>Goals</td>
<td>Objectives</td>
</tr>
<tr>
<td>-------</td>
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</tr>
<tr>
<td>2.0 Objective: BRNEDD and its partner should address the need for those individuals that reside within the District with emphasis on the unemployed, underemployed, and incumbent workers aiming to improve their career through advanced training in the high growth sectors of manufacturing and industrial sectors.</td>
<td>2.1.4 Action Item: BRNEDD should focus on enabling small business owner gain access to additional worker training program in cases some of the classes use a small or nominal fee to the participant.</td>
</tr>
<tr>
<td>3. Increase the earning potential of households and businesses within our district.</td>
<td>3.1.3 Action Item: Partner with agencies that provide personal financial education is key to the sustainability of income for citizens of the District. Budgeting, investing, legal matters and income asset protection are areas many American have poor education in these areas.</td>
</tr>
<tr>
<td>4. Increase wealth investment opportunities that can be used to improve our homes, neighborhoods, create new businesses or support existing businesses.</td>
<td>4.2.1 Action Item: BRNEDD should work with financial institutions within our area to ensure that they meet their Community Reinvestment Act (CRA) obligations. The CRA was enacted to prevent and encourage financial institutions to help meet the credit needs of low and moderate-income neighborhoods.</td>
</tr>
<tr>
<td>5. Improve the quality of life within our existing neighborhoods and build more livable communities.</td>
<td>5.1.1 Action Item: BRNEDD should use the GIS database to map existing food desert areas within the District and identify neighborhoods that have capacity.</td>
</tr>
<tr>
<td>Impact</td>
<td>Ease</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>----------------------------------------------</td>
</tr>
<tr>
<td>High - will have significant impact to reach plan objectives and is easy for many to see</td>
<td>High - the implementation team knows how to accomplish the project. No new skills or knowledge are needed</td>
</tr>
<tr>
<td>Medium - takes us in the right direction of the plan objectives with noticable results</td>
<td>Medium - the implementation team has several barriers that make the project more difficult. More conversations are needed to determine if project ease can be increased</td>
</tr>
<tr>
<td>Low - has some impact in a limited area that will positively affect the plan objectives</td>
<td>Low - the implementation team will face many and sometimes significant barriers to success</td>
</tr>
</tbody>
</table>
A RESOLUTION

To create the Task Force on Recreation and Park Commission for the Parish of East Baton Rouge Policies to study issues related to the operation, management, funding, and location of the Baton Rouge Zoo and to provide for a written report of findings and recommendations to the House Committee on Municipal, Parochial and Cultural Affairs not later than December 31, 2018.

WHEREAS, the Recreation and Park Commission for the Parish of East Baton Rouge (BREC) was created by Act No. 246 of the 1946 Regular Session of the Louisiana Legislature; and

WHEREAS, BREC is responsible for the maintenance, management, and control of all parks, playgrounds, play fields, or other property, including the Baton Rouge Zoo, permanently devoted to recreational purposes located within East Baton Rouge Parish; and

WHEREAS, in 1965, aided by the urging of television personality William "Buckskin Bill" Black, Baton Rouge taxpayers passed a local property tax that provided more than three-quarters of a million dollars for the construction of the Baton Rouge Zoo and matching funds were obtained from the Bureau of Outdoor Recreation; and

WHEREAS, construction of the zoo began in 1966 and the zoo first opened on Easter Sunday, 1970, to residents of East Baton Rouge Parish who fully embraced the concept of the new zoo and the sense of ownership it instilled in the community; and

WHEREAS, over the next forty years, the zoo became a year-round family attraction and vital economic driver in north Baton Rouge with more than a quarter million annual visitors of all ages and backgrounds; and

WHEREAS, over the last several years, although BREC receives millions of dollars in funding annually from local property taxes, the facilities at the Baton Rouge Zoo have
fallen into disrepair, the number of visitors has declined significantly, and the zoo recently lost its accreditation; and

WHEREAS, BREC contends that the zoo cannot survive at its current location and has made a recent push to move the zoo to the Baton Rouge fairgrounds in the southern part of the parish, arguing that a state-of-the-art zoo can be developed at that location which will result in an additional one hundred twenty-five thousand annual visitors; and

WHEREAS, the Baton Rouge fairgrounds, which are comprised of one hundred thirty-three acres, were inundated with significant floodwaters during the August 2016 flood and are susceptible to future flooding, which poses a potential threat to all animals that would be housed at that location; and

WHEREAS, the zoo currently sits on only a tiny portion of the sprawling six hundred acres of Greenwood Park which provides ample room for the expansion of zoo facilities on property that did not flood during the August 2016 flood.

THEREFORE, BE IT RESOLVED that the House of Representatives of the Legislature of Louisiana does hereby create the Task Force on Recreation and Park Commission for the Parish of East Baton Rouge Policies to study issues related to the operation, management, funding, and location of the Baton Rouge Zoo and to provide for a written report of findings and recommendations to the House Committee on Municipal, Parochial and Cultural Affairs not later than December 31, 2018.

BE IT FURTHER RESOLVED that the task force shall be composed of the following members:

(1) The state representative for House District No. 63.

(2) The state representative for House District No. 29.

(3) The mayor-president of the city of Baton Rouge and parish of East Baton Rouge or his designee.

(4) The mayor of the city of Baker or his designee.

(5) The mayor of the city of Central or his designee.

(6) The mayor of the city of Zachary or his designee.

(7) The member of the governing authority of the city of Baton Rouge and parish of East Baton Rouge who represents Council District No. 2.
(8) A member of the Recreation and Park Commission for the Parish of East Baton Rouge designated by the superintendent of the commission.

(9) A practicing veterinarian designated by the state representative for House District No. 63.

(10) A representative of Keep the Baton Rouge Zoo at Greenwood Park designated by the state representative for House District No. 63.

(11) A member of the governing board of the Baton Rouge North Economic Development District designated by the governing board.

BE IT FURTHER RESOLVED that the state legislators serving on the task force shall call its first meeting, at which the members shall elect a chairman and take other organizational actions as they deem appropriate.

BE IT FURTHER RESOLVED that the task force may request administrative support from any state or local entity.
BREC Task Force Meeting
25 June 2018

Meeting called to order at 10:15 a.m. by Mayor Darnell Waites

Members present:
Mayor Darnell Waites
Mayor David Amrhein
Mayor Jr. Shelton
Representative Edmond Jordan
Veneeth Iyengar
Corey Wilson
Renaldi Jacobs
Dr. Renita Marshall
Becky Bond

Members absent:
Pete Heine
Dr. Kenyetta Nelson-Smith
Councilwoman Chauna Banks

Business:

- Mayor Waites began the meeting with the purpose and responsibilities of the task force. The task force was created to study the issues related to operations, management, funding, and the location of the Baton Rouge Zoo.
- The Baton Rouge Zoo has about 90 employees.
- The Baton Rouge Zoo has a total budget of 5.4 million in expenditures, 3.3 million in salaries, and 2.1 million in revenue.
- A discussion was held on specific documents the Task Force would need from BREC regarding the zoo’s operational and management structure. Corey Wilson agreed to provide the requested documents for the Task Force by the next meeting.

Expected Outcomes and Goals:

A. Expansion of the Baton Rouge Zoo in its current location
B. Restore the Baton Rouge Zoo to a first-class year – round family attraction
C. Improved safety and security of animals and provide an increased number of exhibits
D. Effective physical management of facilities and improved staff training
E. Explore opportunities for sustainable funding
F. Continued economic driver for the Northern part of East Baton Rouge Parish

- Final report is due by December 31, 2018

Next task force meeting will be July 23, 2018 at 10 a.m.
Meeting adjourned at 11:19 a.m. by Mayor Darnell Waites
# May Financial Summary

**Percentage of Balance Spent**
- $50,895
- $12,596
- $38,299

## Balance

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Balance</td>
<td>$31,143</td>
</tr>
<tr>
<td>March EBR Collections</td>
<td>$19,752</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$50,895</td>
</tr>
</tbody>
</table>

## Expenses

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractor Salaries</td>
<td>$9,000</td>
</tr>
<tr>
<td>Storage</td>
<td>$118</td>
</tr>
<tr>
<td>EBR Processing Fee</td>
<td>$500</td>
</tr>
<tr>
<td>Mogul Media Mindset</td>
<td>$235</td>
</tr>
<tr>
<td>Travel and Training</td>
<td>$1,842</td>
</tr>
<tr>
<td>Purchase of BRNEDD Banner</td>
<td>$79</td>
</tr>
<tr>
<td>Lease</td>
<td>$772</td>
</tr>
<tr>
<td><strong>Black Business Expo Sponsorship</strong></td>
<td>$0</td>
</tr>
<tr>
<td>CPEX Check Processing FEE</td>
<td>$50.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$12,596.00</td>
</tr>
</tbody>
</table>
## Final Regular Wires for April 2018 Taxes

### Final Distribution

<table>
<thead>
<tr>
<th>Current Month Collections</th>
<th>Addition (Reduction) To Revenue</th>
<th>Revised Current Month Collections</th>
<th>Advance #1</th>
<th>Advance #2</th>
<th>Advance #3</th>
<th>Total Advances</th>
<th>Collection Cost</th>
<th>Addition (Reduction) To Collection Cost</th>
<th>Wire Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CITY OF BAKER</strong></td>
<td></td>
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</tr>
<tr>
<td>City Tax (2.00%)</td>
<td>$252,647.08</td>
<td>$ -</td>
<td>$252,647.08</td>
<td>$31,500.00</td>
<td>$48,000.00</td>
<td>$74,000.00</td>
<td>$153,500.00</td>
<td>$2,602.26</td>
<td>$96,544.82</td>
</tr>
<tr>
<td>Police &amp; Fire (0.50%)</td>
<td>$63,161.61</td>
<td>$ -</td>
<td>$63,161.61</td>
<td>$5,000.00</td>
<td>$15,000.00</td>
<td>$30,500.00</td>
<td>$471.72</td>
<td>$ -</td>
<td>$62,511.05</td>
</tr>
<tr>
<td><strong>Total City of Baker (2.50%)</strong></td>
<td>$315,808.69</td>
<td>$ -</td>
<td>$315,808.69</td>
<td>$31,500.00</td>
<td>$48,000.00</td>
<td>$74,000.00</td>
<td>$153,500.00</td>
<td>$2,602.26</td>
<td>$159,055.87</td>
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<tr>
<td><strong>BAKER - STREET</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Baker Street Improvement (0.50%)</td>
<td>$56,744.11</td>
<td>$ -</td>
<td>$56,744.11</td>
<td>$5,000.00</td>
<td>$15,000.00</td>
<td>$30,500.00</td>
<td>$471.72</td>
<td>$ -</td>
<td>$25,772.39</td>
</tr>
<tr>
<td><strong>BAKER - HOTEL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Baker Hotel (5.00%)</td>
<td>$3,738.34</td>
<td>$ -</td>
<td>$3,738.34</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$38.50</td>
<td>$ -</td>
<td>$3,699.84</td>
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<tr>
<td><strong>BAKER WIRE TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(CITY/STREET/HOTEL) (A) (1998)</td>
<td>$376,291.14</td>
<td>$ -</td>
<td>$376,291.14</td>
<td>$36,500.00</td>
<td>$84,500.00</td>
<td>$184,000.00</td>
<td>$3,763.04</td>
<td>$ -</td>
<td>$188,528.10</td>
</tr>
<tr>
<td><strong>BAKER SCHOOL DISTRICT (B) (5612)</strong></td>
<td>$236,237.38</td>
<td>$ -</td>
<td>$236,237.38</td>
<td>$25,200.00</td>
<td>$40,000.00</td>
<td>$107,600.00</td>
<td>$2,433.25</td>
<td>$ -</td>
<td>$126,204.13</td>
</tr>
<tr>
<td>School Board (2.00%)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>City Tax (2.00%)</td>
<td>$664,783.98</td>
<td>$ -</td>
<td>$664,783.98</td>
<td>$38,000.00</td>
<td>$66,500.00</td>
<td>$130,000.00</td>
<td>$6,847.27</td>
<td>$ -</td>
<td>$423,436.71</td>
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<tr>
<td><strong>ZACHARY- HOTEL (D) (1999-2)</strong></td>
<td>$20,768.95</td>
<td>$ -</td>
<td>$20,768.95</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$213.92</td>
<td>$ -</td>
<td>$20,555.03</td>
</tr>
<tr>
<td><strong>ZACHARY - STREET (E) (1999-1)</strong></td>
<td>$145,315.17</td>
<td>$ -</td>
<td>$145,315.17</td>
<td>$7,000.00</td>
<td>$18,000.00</td>
<td>$40,000.00</td>
<td>$1,309.97</td>
<td>$ -</td>
<td>$104,005.20</td>
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<tr>
<td>Zachary Street Improvement (10.0%)</td>
<td>$876,339.08</td>
<td>$ -</td>
<td>$876,339.08</td>
<td>$38,000.00</td>
<td>$66,500.00</td>
<td>$100,000.00</td>
<td>$9,026.29</td>
<td>$ -</td>
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<tr>
<td><strong>CITY OF ZACHARY (C) (1999)</strong></td>
<td>$453,912.69</td>
<td>$ -</td>
<td>$453,912.69</td>
<td>$25,000.00</td>
<td>$50,000.00</td>
<td>$175,000.00</td>
<td>$4,675.30</td>
<td>$ -</td>
<td>$274,237.39</td>
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<tr>
<td><strong>CENTRAL - STREET (H) (6059)</strong></td>
<td>$107,363.08</td>
<td>$ -</td>
<td>$107,363.08</td>
<td>$5,000.00</td>
<td>$10,000.00</td>
<td>$25,000.00</td>
<td>$820.74</td>
<td>$ -</td>
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<tr>
<td>Central Street Improvement (10.0%)</td>
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<td>$591,527.41</td>
<td>$25,000.00</td>
<td>$50,000.00</td>
<td>$175,000.00</td>
<td>$6,092.73</td>
<td>$ -</td>
<td>$410,434.68</td>
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<tr>
<td><strong>EBRP SCHOOL DISTRICT (J) (3828)</strong></td>
<td>$7,182,334.71</td>
<td>$ -</td>
<td>$7,182,334.71</td>
<td>$754,900.00</td>
<td>$1,269,550.00</td>
<td>$1,905,400.00</td>
<td>$3,929,850.00</td>
<td>$73,978.05</td>
<td>$3,178,506.66</td>
</tr>
<tr>
<td>School Board (1.00%)</td>
<td>$3,138,857.27</td>
<td>$ -</td>
<td>$3,138,857.27</td>
<td>$170,484.00</td>
<td>$332,250.00</td>
<td>$500,000.00</td>
<td>$102,250.00</td>
<td>$3,033.23</td>
<td>$281,432.71</td>
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<td>EFID #1 (1.00%)</td>
<td>$492,369.19</td>
<td>$ -</td>
<td>$492,369.19</td>
<td>$25,872.00</td>
<td>$30,500.00</td>
<td>$62,511.05</td>
<td>$3,993.06</td>
<td>$ -</td>
<td>$25,772.39</td>
</tr>
<tr>
<td>Total EBRP School District (2.00%)</td>
<td>$13,336,958.15</td>
<td>$ -</td>
<td>$13,336,958.15</td>
<td>$1,103,300.00</td>
<td>$2,580,100.00</td>
<td>$5,300,800.00</td>
<td>$107,300.00</td>
<td>$1,671,472.49</td>
<td>$6,015,387.48</td>
</tr>
<tr>
<td><strong>Visi Baton Rouge (BR CVB) (K) (2970)</strong></td>
<td>$377,256.84</td>
<td>$ -</td>
<td>$377,256.84</td>
<td>$24,500.00</td>
<td>$49,500.00</td>
<td>$66,000.00</td>
<td>$140,000.00</td>
<td>$500.00</td>
<td>$236,756.84</td>
</tr>
<tr>
<td><strong>BRNEDD (L) (6047)</strong></td>
<td>$113,121.81</td>
<td>$ -</td>
<td>$113,121.81</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$113,121.81</td>
</tr>
<tr>
<td>BRNEDD (2.5%)</td>
<td>$490,378.65</td>
<td>$ -</td>
<td>$490,378.65</td>
<td>$24,500.00</td>
<td>$49,500.00</td>
<td>$66,000.00</td>
<td>$140,000.00</td>
<td>$500.00</td>
<td>$349,878.65</td>
</tr>
<tr>
<td><strong>TOTAL REGULAR DISBURSEMENTS</strong></td>
<td>$17,324,507.26</td>
<td>$ -</td>
<td>$17,324,507.26</td>
<td>$1,227,500.00</td>
<td>$2,396,000.00</td>
<td>$4,146,300.00</td>
<td>$8,469,800.00</td>
<td>$173,553.18</td>
<td>$8,681,154.08</td>
</tr>
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</table>

JUNE FINANCIAL SUMMARY

PERCENTAGE OF BALANCE SPENT
17%

SUMMARY

<table>
<thead>
<tr>
<th>Total Balance</th>
<th>Total Expenses</th>
<th>Ending Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>$62,930</td>
<td>$10,786</td>
<td>$52,144</td>
</tr>
</tbody>
</table>

BALANCE

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Balance</td>
<td>$38,299</td>
</tr>
<tr>
<td>April EBR Collections</td>
<td>$24,631</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$62,930</td>
</tr>
</tbody>
</table>

EXPENSES

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractor Salaries</td>
<td>$9,000</td>
</tr>
<tr>
<td>Storage</td>
<td>$131</td>
</tr>
<tr>
<td>EBR Processing Fee</td>
<td>$500</td>
</tr>
<tr>
<td>Mogul Media Mindset</td>
<td>$235</td>
</tr>
<tr>
<td>Packet Copies</td>
<td>$48</td>
</tr>
<tr>
<td>Lease</td>
<td>$772</td>
</tr>
<tr>
<td>Photographer</td>
<td>$100</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$10,786.00</td>
</tr>
</tbody>
</table>
Commercial Insurance Proposal

Baton Rouge North Economic Development District

Presented by:

J Henry Laville Jr.

And

Dawn Bourque

McInnis Insurance Services, Inc.

7814 Office Park Blvd.
Baton Rouge, LA 70809

844.926.0860
225.926.0860
225.923.3418 FAX
With more than 80 years of excellence, McInnis Insurance Services, Inc. is eager to help you satisfy your insurance needs. We are located in Baton Rouge, Gonzales and Greater New Orleans, Louisiana, servicing all the Louisiana area and surrounding states.

As an Independent Agency, we can customize an insurance plan that is right for your needs. At McInnis Insurance Services, Inc. we represent many “Excellent” and “Superior” A. M. Best rated companies. We specialize in offering superior products from companies with excellent claims service, the most competitive rates in the industry, and with the most up to date automation. Our experienced staff includes licensed producers, account executives and customer service representatives with many years of experience and they will be there when you need them. We also have an in-house claims department to give you the personalized attention you require. The Department is headed with a Claims Manager with over twenty five years of experience.

Founded in 1929, McInnis Insurance Services, Inc. is a third generation firm of proven professionals, caring and conscientious people, and the kind of people you can depend upon. Contact our experienced staff to find the insurance products to meet your needs. Allow McInnis Insurance Services, Inc. to assist you with all your insurance requirements.
McInnis 24 Client Portal provides our clients with 24/7 account access allowing you to obtain policies, auto identification cards, report claims, submit policy change requests, and even issue your own Certificates of Insurance on the spot, anytime – day or night! This is just mentioning a few. McInnis24 even has a mobile app providing the same features but with enhanced formatting for your mobile phone, tablet, and wearable.

If you already have a policy with us but have not yet obtained access to McInnis24, click the McInnis24 logo above and then click “Create an account” for access. If you are viewing this via a print version, let your agent know you are interested in McInnis24 and he or she will email an access link to you.

For soon to be new clients, you will receive an access link as soon as underwriting issues your policy number. Note, it may take up to one business day from the time underwriter issued your policy number for your online portal to be accessible.
<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Phone Number</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Charles E. McInnis, Jr.</td>
<td>225-215-4950</td>
<td><a href="mailto:cmcinnis@mcinnisins.com">cmcinnis@mcinnisins.com</a></td>
</tr>
<tr>
<td>Producer</td>
<td>J Henry Laville Jr.</td>
<td>225-215-4956</td>
<td><a href="mailto:jlaville@mcinnisins.com">jlaville@mcinnisins.com</a></td>
</tr>
<tr>
<td>Account Executive</td>
<td>Dawn L Bourque</td>
<td>225-215-4945</td>
<td><a href="mailto:dbourque@mcinnisins.com">dbourque@mcinnisins.com</a></td>
</tr>
<tr>
<td>Claims Manager</td>
<td>Mary Morris</td>
<td>225-215-4941</td>
<td><a href="mailto:mmorris@mcinnisins.com">mmorris@mcinnisins.com</a></td>
</tr>
<tr>
<td>Office Manager</td>
<td>Marilyn Spilling, CIC</td>
<td>225-215-4951</td>
<td><a href="mailto:mspilling@mcinnisins.com">mspilling@mcinnisins.com</a></td>
</tr>
</tbody>
</table>
Proposal Disclaimers

This is a proposal (or summary) provided for illustration purposes only; it is not a legal contract. It is provided to facilitate your understanding of your insurance program. Please refer to the actual policies for specific terms, coverage, conditions, limitations, and exclusions that will govern the event of a loss. Specimen copies of all policies are available for review prior to the binding of coverage. In assisting you with your insurance needs we have been dependent upon information provided to us by you. If there are other areas that need to be evaluated prior to binding of coverage, please bring them to our attention. Should any of your business operations or exposures to loss change after coverage is bound, it is the customer’s responsibility to let us know promptly so proper coverage(s) can be discussed.

The coverage(s) outlined within this proposal is limit options only. We can provide additional alternative limit options if you request. The selection of limits is solely your decision.

Our Agency maintains relationships with a number of insurance companies. Most of these companies pay our Agency a commission when we place business with them. Some of our companies issue coverage on a ‘net’ basis to us, and we then charge you an Agency Fee.

Loss Control is a daily responsibility of your management. Our carriers’ inspections, reports and recommendations are provided to assist you in your efforts to establish and maintain a safe workplace and not to warrant workplace safety or compliance with applicable laws, regulations or standards. They do not include every possible loss potential, code violation, or exception to good practice and should not be considered a substitute for legal advice. You bear the ultimate responsibility and are encouraged to seek appropriate legal counsel when implementing a program or process to maintain a comprehensive workplace safety program.
Duties in the Event of a Claim

Please contact our Claims Department timely to report your claim. You will not be advised whether the claim should or should not be reported to the carrier. Once a McInnis Insurance Services, Inc. Representative has been advised of an event, it is the Agency contractual responsibility to report claims to the carriers. The wording in an insurance policy states "in the event of "accident", claim, "suit" or "loss", you must give us or your authorized representative prompt notice of the "accident" or "loss". Should the insured wish to report an incident “for records only”, it is the carrier's right to decide if the claim should be investigated. You will be provided with a status of your claim upon your inquiry.

Standard carrier contact information is located on the Agency website www.McInnisIns.com if you should have an event when the office is closed. Please have your policy information available before you call.
## Named Insured(s)

| Baton Rouge North Economic |

## Location Schedule

<table>
<thead>
<tr>
<th>Loc #</th>
<th>Bldg #</th>
<th>Address</th>
</tr>
</thead>
</table>
| 001   | 001    | 5439 Airline Hwy  
|       |        | Baton Rouge, LA 70805 |
General Liability

Insurance Company: Western World Insurance Company
Proposed Policy Period: When requested
AM Best Rating: A Excellent

Coverage Detail

<table>
<thead>
<tr>
<th>Limits of Liability</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,000,000</td>
<td>Per Occurrence</td>
</tr>
<tr>
<td>$2,000,000</td>
<td>Annual Aggregate, Other Than Products</td>
</tr>
<tr>
<td>Included</td>
<td>Annual Aggregate, Products &amp; Completed Operations</td>
</tr>
<tr>
<td>$1,000,000</td>
<td>Personal And Advertising Injury Aggregate</td>
</tr>
<tr>
<td>$100,000</td>
<td>Fire Damage Liability</td>
</tr>
<tr>
<td>$5,000</td>
<td>Medical Expense Any One Person</td>
</tr>
<tr>
<td>$250</td>
<td>Deductible</td>
</tr>
</tbody>
</table>

Schedule of Hazards

<table>
<thead>
<tr>
<th>Loc#</th>
<th>Prem Code</th>
<th>Class Code</th>
<th>Classification</th>
<th>Premium Basis</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>U</td>
<td>41668</td>
<td>Civic Organization</td>
<td>1000 Area</td>
</tr>
</tbody>
</table>

There are two commercial general liability coverage forms available, the occurrence form and the claims-made form. Both forms are somewhat identical in the coverage(s) offered. The main difference is in the way claims are handled under the two forms. The occurrence form covers bodily injury or property damage claims that occur during the policy term, regardless of when the claim is reported. The claims-made policy form only covers claims made against the insured during the policy term. A claim made after the policy expires is not covered by a claims-made policy unless the claim is covered by an extended reporting period. The claims-made policy will only have the extended reporting period.

Coverage Written on an Occurrence basis.

Higher Liability limits are available.

This Policy is Auditable at Expiration.
General Liability Policy Forms, Endorsements & Exclusions include, but not limited to:

- DEL102 07/14 Crisis Management Endorsement
- DEL114 07/14 Privacy and Network Security Exclusion
- DEL94 07/12 Extended Reporting Period Endorsement
- IL0017 11/98 Common Policy Conditions
- IL0021 09/08 Nuclear Energy Exclusion Endorsement (Broad Form)
- IL0985 01/15 Disclosure Pursuant To Terrorism Risk Insurance Act
- WW1 06/12 Deductible Endorsement
- WW13 06/12 Classification Limitation
- WW168 06/12 Cancellation And Premium Audit Changes
- WW183 05/12 Minimum-Earned Premium
- WW191 01/97 Contractual Liability - Amendments
- WW192 04/13 Premium Basis Endorsement
- WW206 03/10 Liquor Liability Additional Exclusion
- WW218 01/13 Maximum Limit of Liability
- WW22 06/16 Service of Suit
- WW230 06/17 Common Policy Declarations
- WW232 01/12 Commercial Liability Coverage Part Declarations
- WW244 01/16 Temporary Worker Bodily Injury Exclusion
- WW3 08/09 Assault and Battery Exclusion
- WW401 06/12 Total Asbestos Exclusion
- WW424 09/10 Exclusion of Nuclear, Biological and Chemical Injury or Damage
- WW456 01/12 Commercial General Liability Amendatory Endorsement
- WW497 01/18 Notice - Claim Reporting
Insurance Company: Western World Insurance Company
Proposed Policy Period: When requested
AM Best Rating: A Excellent

Coverage Detail

<table>
<thead>
<tr>
<th>Limits of Liability</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,000,000</td>
<td>Aggregate Limit of Liability</td>
</tr>
<tr>
<td>$1,000</td>
<td>Retention Per Claim</td>
</tr>
</tbody>
</table>

Higher limits are available.

Coverage Written on a Claims Made basis. The claims-made policy form only covers claims made against the insured during the policy term. A claim made after the policy expires is not covered by a claims-made policy unless the claim is covered by an extended reporting period.
Directors and Officers Policy Forms, Endorsements & Exclusions include, but not limited to:

DEL 1/15    Director and Officers Insurance Coverage Form
DEL 10/11   Directors, Officers, Insured Entity and Employment Practices Coverage Part
DEL 3/10    Employment Practices Liability Exclusion

**Special Terms:**

Company must be notified if the revenue exceeds $2,000,000 and a plan must be in place to use the money collected by the 2% sales tax.
### Premium Summary

<table>
<thead>
<tr>
<th>Line of Business</th>
<th>Proposed Premium</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Liability</td>
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<tr>
<td>D&amp;O</td>
<td>$585.00</td>
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<tr>
<td>Company Fee</td>
<td>$150.00</td>
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<tr>
<td>State Tax</td>
<td>$72.02</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,557.02</strong></td>
</tr>
</tbody>
</table>

**Binding coverage subject to but not limited to:**

- 25% Minimum Earned Premium
- Minimum and Deposit 100%
- Receipt of signed application
- Receipt of signed terrorism selection/rejection form
- Receipt of acceptable loss runs


This insurance policy will be delivered as a surplus lines coverage under the insurance code of the state of Louisiana. In the event of insolvency of the company issuing the contract, the policyholder or claimant is not covered by the Louisiana Insurance Guaranty Association which guarantees only specific policies issued by an insurance company authorized to do business in Louisiana.
Authorization to Bind Coverage

This is a proposal provided for illustration purposes only; it is not a legal contract. It is provided to facilitate your understanding of your insurance program. Please refer to the actual policies for specific terms, coverage, conditions, limitations and exclusions that will govern the event of a loss. Specimen copies of all policies are available for review prior to the binding of coverage. In assisting you with your insurance needs we have been dependent upon information provided to us by you. If there are other areas that need to be evaluated prior to binding of coverage, please bring them to our attention. Should any of your business operations or exposures to loss change after coverage is bound, it is the customer’s responsibility to let us know promptly so proper coverage(s) can be discussed.

This is to authorize McInnis Insurance Services, Inc. to bind the coverage(s) included in this proposal with the following exceptions:

I understand the ____________________________ policy(ies) are delivered as a surplus lines coverage under the insurance code of the state of Louisiana. In the event of insolvency of the company(ies) issuing the contract, the policyholder or claimant is not covered by the Louisiana Insurance Guaranty Association which guarantees only specific policies issued by an insurance company authorized to do business in Louisiana.

Signature: __________________________________________
Baton Rouge North Economic

Agent Signature: _______________________________________

Date: ________________________________________________
Acknowledgement of Rejected Coverage(s)

I understand and acknowledge the following insurance coverage(s) have been offered to me and I have decided not to purchase the coverage:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

The potential financial impact of not having these important coverage(s) has been explained to me and I realize that my rejection of these options may result in the denial of claims in the future.

Signed: ______________________________________________________________
Baton Rouge North Economic

Agent Signature: _______________________________________________________

Date: ________________________________
Standard property policies including but not limited to homeowners policies, dwelling policies, or commercial property insurance policies exclude coverage for flooding events. As your insurance agency, we strongly recommend that you purchase flood insurance and excess flood coverage if values exceed the maximum coverage available on the primary policy. It is possible that coverage as recommended below may not be available from the carriers we represent.

I hereby acknowledge the acceptance, rejection, or unavailability of flood and excess flood coverage as indicated below. It will be conclusively presumed this election, rejection, and/or acknowledgement of unavailability will apply to all future renewals, continuations, changes or replacements thereof.

<table>
<thead>
<tr>
<th>Type of Coverage</th>
<th>Accept</th>
<th>Reject</th>
<th>Unavailable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contents/Personal Property</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Excess Building Coverage</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Excess Contents/Personal Property</td>
<td></td>
<td></td>
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</tbody>
</table>

Named Insured

Applicant’s Signature

Address of Property

Agent/CSR Signature

Date
SELECTION OF ELECTRONIC DELIVERY OPTION

I select the option to receive my insurance policy(ies) and/or other supporting documents in connection with my insurance policy(ies) from McInnis Insurance Services, Inc. electronically, for myself and all those covered under the policy(ies). I acknowledge I may no longer receive paper copies of my insurance documents from McInnis Insurance Services, Inc. unless specifically requested.

___

REJECTION OF ELECTRONIC DELIVERY OPTION

I reject the option to receive my insurance policy(ies) and/or other supporting documents in connection with my insurance policy(ies) electronically from McInnis Insurance Services, Inc., for myself and all those covered under the policy(ies). I will continue to receive paper copies of such documents.

___

WITHDRAWAL OF CONSENT OF ELECTRONIC DELIVERY

I withdraw my previous consent of electronic delivery of my insurance policy(ies) and or other supporting documents in connection with the insurance policy from McInnis Insurance Services, Inc., for myself and all those covered under the policy(ies). I elect to receive paper copies of such documents in the future.

___

ELECTRONIC DELIVERY DISCLOSURE

The policyholder who elects to allow for insurance policy(ies) and/or other supporting documents in connection with the insurance policy(ies) to be sent to the electronic mail address provided should be diligent in updating the electronic mail address provided to McInnis Insurance Services, Inc. in the event the address should change.

_____________   ____________________
Named Insured Signature   Email Address of Recipient

Baton Rouge North Economic

_____________________
Date
QUOTATION FOR INSURANCE

Date: July 10, 2018

Quotation #: AN3133571

Proposed Insured: The Directors, Trustees and Officers of:
NORTH BATON ROUGE ECONOMIC DEVELOPMENT DISTRICT
BATON ROUGE, LA 70807

Subject to the terms and conditions contained herein, Great American Insurance Company hereby agrees to offer to the above proposed Insured:

Policy form: D16100-G - Admitted Paper

Endorsements:
D16358  LOUISIANA MANDATORY
D16504  LIMITED PARTNERSHIP EXCLUSION
D16527  GENERAL PROFESSIONAL ERRORS AND OMISSIONS EXCLUSION
D16548  SUBLIMIT OF COVERAGE FOR TELEPHONE CONSUMER PROTECTION ACT CLAIMS
D16712 (13)  GREAT AMERICAN NONPROFIT EAGLE ENDORSEMENT
DTCOV  COVERAGE FOR ACTS OF TERRORISM
IL7324  ECONOMIC AND TRADE SANCTIONS CLAUSE

Conditions:
This quotation is subject to the following conditions:

1. If coverage is bound prior to receipt, review, and acceptance of the signed and dated application, a Past Acts Exclusion will be attached to the Policy. Consideration will only be given to removing this exclusion after receipt, review, and acceptance of the signed and dated application.

Unless otherwise noted, this quote includes:
- A $10,000 Donor Data Loss Crisis Fund Sublimit.
- A $500,000 FLSA Defense Sublimit of Liability, except when EPL coverage is deleted by endorsement.
**QUOTATION FOR INSURANCE**

**Date:** July 10, 2018  
**Quotation #:** AN3133571

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<th>EPL LIMIT</th>
<th>FIDUCIARY LIMIT</th>
<th>RETENTION (each loss)</th>
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The following options are available:

1. A $100,000 Workplace Violence Coverage sublimit is available for an additional $141.

2. ** A TWO-YEAR policy is available for two installments of the annual premium selected above. **
   The two-year policy option must be selected prior to binding and it features:
   - A fresh Limit of Liability for the second year.
   - The premium is invoiced and payable in two equal annual installments
     (at the inception date and the first anniversary date).

3. Privacy and Security Coverage is available for an additional charge of $211.
   Privacy and Security Coverage includes a $100,000 sublimit for:
   - Legal fees incurred in response to a privacy loss Regulatory Action investigation
   - Fines the Organization is required to pay resulting from a Regulatory Action (as permitted by law)
   - Legal fees to determine compliance requirements when information is compromised
   - Notification Costs, Credit monitoring & Identity restoration services
   - The costs to engage a computer expert to identify how information was accessed

**Please note that coverage cannot be bound prior to the fulfillment of the aforementioned conditions. Only authorized employees of the Executive Liability Division can bind coverage.**
NOTE: THIS COVERAGE, SUBJECT TO ALL THE TERMS, CONDITIONS AND PROVISIONS STATED HEREIN, CAN ONLY BE BOUND BY AN AUTHORIZED EMPLOYEE OF THE EXECUTIVE LIABILITY DIVISION.  

All premium amounts do not include countersignature fees. These are the responsibility of the producer.

This quotation expires 30 days from the date referenced above. If subsequent to the date of quotation and the Effective Date of the Binder there is a material change in the condition of the Proposed Insured or an event which could materially change the underwriting evaluation of the Proposed Insured, then at Insurer's option, this quotation may be withdrawn.

This quotation is based on the data entered into Great American's online application which may be attached below or the most recent data that was on file with the Insurer at the time of quotation. If the underwriter determines that incorrect data was entered into the online application, the data will be corrected and the quote may be amended or withdrawn. The underwriter also reserves the right to amend or withdraw the quote based on any additional details entered in the online application, any attachments provided during the application process or subsequently sent to the underwriter, and/or any revisions to the application after it is printed.

In the event of any conflict or ambiguity between the proposed policy and any statements made concerning this coverage, the proposed policy shall control.
EDUCATION
University of Illinois – School of Architecture – Champaign-Urbana, Illinois
Master of Architecture Degree – Honor Graduate May 1992
Southern University – School of Architecture - Baton Rouge, Louisiana
Bachelor of Architecture Degree – Cum Laude May 1991

PROFESSIONAL EXPERIENCE
BJL Group, LLC - Owner
4521 Jamestown Avenue, Suite 7, Baton Rouge, Louisiana 70808
February 2003 to Present

LaFleur Industries, LLC – Owner
4521 Jamestown Avenue, Suite 7, Baton Rouge, Louisiana 70808
May 1997 to Present
Professional development firm that concentrates its efforts on affordable housing. Owns over 199 units throughout Louisiana that are either completed, in construction, or in design. Tax Credit, HUD, and/or Privately Funded. Concentration includes elderly, single-family and multi-family projects.

CSRS, Inc. – Education Market Sector Leader
Baton Rouge, Louisiana
May 26th 1992 to February 16th 2016

Southern University School of Architecture - Assistant Professor, Acting Interim Dean, Adjunct Professor
Baton Rouge, Louisiana
August 1993 to April 1996
Responsible for Design Studio, Computer-Aided Drafting, Architectural Theory, and for carrying out the administrative duties of the school during transition. Served as HESEC Advisor, Business and Industry Cluster Representative, and University Marshal. Coordinated student participation in various local and national competition/job fairs.

HONORS

TRAINING

ACTIVITIES
Baton Rouge Community College Foundation – Board Chairman, Young Leaders Academy – Board Treasurer, Keeping Young TC – Board Chairman, Association for Learning Environments – Treasurer, Salvation Army Advisory Board Member, Architects in Management (AIM), American Institute of Architects - Associate, National Organization of Minority Architects, Louisiana Association of Affordable Housing Providers, Mt. Pilgrim Baptist Church – Associate Minister.